

Istituto Italiano di Cultura - IIC Melbourne

2020 Bookclub Series Enrolment Form

Name of the course		Afternoon / Evening / Once off	
Course attendance Whole series (\$160 for general public; \$125 for IIC members) <input type="checkbox"/> Single session (\$20 for general public; \$15 for IIC members)* <input type="checkbox"/> *Only available for Once-off sessions. Not available for Afternoon or Evening series.			
<i>First Name</i>		<i>Surname</i>	
Address			<i>Tel.</i>
<i>Email</i>			
<i>How did you find out about our courses?</i> Google <input type="checkbox"/> Friend <input type="checkbox"/> Previous bookclubber <input type="checkbox"/> Word of mouth <input type="checkbox"/> Leaflets <input type="checkbox"/> Neighbourhood <input type="checkbox"/> Radio <input type="checkbox"/> Other <input type="checkbox"/>		<i>Italian background</i> Yes <input type="checkbox"/> No <input type="checkbox"/> <i>Are you an Italian teacher? Do you require a PD certificate?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>	
		<i>Age group</i> 18 - 30 <input type="checkbox"/> 31 - 45 <input type="checkbox"/> 46 - 60 <input type="checkbox"/> Over 61 <input type="checkbox"/>	
<i>I am a current IIC student</i> <input type="checkbox"/>		<i>I am a current IIC member</i> <input type="checkbox"/>	
Payment (please note we do not accept cheques)			
Course fee: \$		Full fee <input type="checkbox"/> IIC member discounted fee <input type="checkbox"/>	
<input type="checkbox"/> Bank Transfer Account Name: Istituto Italiano di Cultura. BSB: 063-170 Account No: 0000 0015 Please write your surname and indicate the service/product you have paid for e.g. Course title, session etc. Please email remittances to melbourne.iic-amm@esteri.it			
<input type="checkbox"/> Cash		<input type="checkbox"/> Debit card (savings/cheque account)	
Credit card: <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa (\$2.00 surcharge applies to cover administrative costs)			
Name on card:			Expiry date:
Card Number:			
<input type="checkbox"/> I am interested in joining the IIC mailing list. By subscribing to our newsletter service you agree that your personal data will be stored and processed by the IIC Melbourne in order to: send you information about our events as well as events taking place in VIC, SA, WA and Tasmania related to Italian culture; send you invitations to our events. For these purposes, the data controller is the Italian Ministry of Foreign Affairs and International Cooperation (MAECI). You can change your mind at any time by clicking the unsubscribe link in the footer of any email you receive from us, or by contacting us at iicmelbourne@esteri.it			



Information on the protection of individuals with regard to the treatment of personal data (General EU Data Protection Regulation 2016/679, art. 13)

The treatment of personal data requested when registering as a user with the Italian Cultural Institute of Melbourne will be based on the principles of lawfulness, fairness and transparency to protect the fundamental rights and freedoms of individuals.

With this statement, the following information is provided:

1. The body responsible for the treatment of data is the Ministry of Foreign Affairs and International Cooperation (MAECI) of the Italian Republic which operates, in this specific case, through the Italian Institute of Culture of Melbourne (Address: 233 Domain Rd, South Yarra VIC 3141; phone: +61 3 9866 5931; e-mail: iicmelbourne@esteri.it; PEC: iic.melbourne@cert.esteri.it)
2. For any questions or complaints, the interested party may contact the Head of Personal Data Protection (DPO) of MAECI (postal address: Ministry of Foreign Affairs and International Cooperation, Piazzale della Farnesina 1, 00135 ROMA, telephone: 0039 06 36911 (switchboard), e-mail: rpd@esteri.it; PEC: rpd@cert.esteri.it).
3. The personal data collected will be entered in a database used for the following purposes: invitation to cultural events organized by the IIC and dissemination of a cultural newsletter.
4. The treatment of data entered into the database is based on consent. Any refusal to provide one's personal data will not allow the person to access the service.
5. The processing of data, carried out by personnel specifically appointed by the IIC, will be carried out in both an automated and manual manner.
6. The data provided by the interested party upon registration will be processed only by the appointed person and will not be sent to third parties.
7. Every 3 years from registration or renewal, the Institute will ask users to confirm their interest in the service and will delete the personal data of those who do not provide it, for lack of response or for express refusal.
8. The subscriber may request access to his/her personal data and their corrections. Without prejudice to the consequences of access to the service, the subscriber may also request the cancellation of such data, as well as the limitation of processing or opposition to their processing. In these cases, the interested party must submit a specific request to the aforementioned IIC, carbon copying the MAECI DPO.
9. If you believe your rights have been violated, you can file a complaint with the MAECI DPO. Alternatively, you can contact the Italian Data Protection Authority (Piazza di Montecitorio 121, 00186 ROMA, phone 0039-06696771 (switchboard), e-mail: garante@gdpd.it, PEC: protocollo@pec.gdpd.it).

By declaring that, I have read the above information, I give my consent to the treatment of my personal data for the purposes indicated above.

DATE: _____ Signature: _____