

**Information on the protection of individuals with regard to the treatment of personal data
(General EU Regulation on the Protection of Personal Data, 2016/679, section 13)**

The treatment of personal data requested for the registration on the Italian Cultural Institute in Melbourne's mailing list will be based on the principles of lawfulness, fairness and transparency to protect the fundamental rights and freedoms of individuals.

To this end, the following information is provided:

1. The body responsible for the treatment of data is the Italian Ministry of Foreign Affairs and International Cooperation (MAECI) which acts, in this specific case, through the Italian Cultural Institute in Melbourne, 233 Domain Rd. - South Yarra - Elm Tree House - Victoria 3141 - Melbourne, email corsi.iicmelbourne@esteri.it

The public is informed of our initiatives through our monthly newsletter and invitations, only if you opt to do so.

2. For any questions or complaints, the interested party may contact the Head of Personal Data Protection (DPO) of MAECI (postal address: Ministero degli Affari Esteri e della Cooperazione internazionale, Piazzale della Farnesina 1, 00135 ROME, telephone: 0039 06 36911 (switchboard), email: rpd@esteri.it; pec: rpd@cert.esteri.it).
3. The personal data collected will be included in a database used for the following purposes: invitations to the cultural events organized by the IIC, circulation of our newsletter, promotion of Italian language and culture courses, use of the library, etc.).
4. The treatment of data entered into the database is based on consent. Any refusal to provide one's personal data will prevent the person from accessing the service.
5. The processing of data, carried out by staff specifically appointed by the IIC (and possibly by the data controller) will be carried out in mixed mode
6. The data provided by the interested party upon registration will be processed only by the appointed person and by the controller and will not be sent to third parties.
7. Every 4 years from the registration or its renewal, the Institute will ask users to confirm their interest in the service and will delete the personal data of those who do not express such interest, either by not responding or by explicitly denying it.
8. The interested party may request access to his/her personal data and their rectification. Without any prejudice to the consequences related to the access to the service, he/she may also request the cancellation of such data, as well as the limitation of/the opposition to their use. In such cases, the interested party must submit a specific request to the Italian Cultural Institute in Melbourne, carbon copying the MAECI DPO.
9. If you believe your rights have been infringed upon, you can file a complaint with the MAECI DPO. Alternatively, you can contact the Italian Personal Data Protection Authority (Piazza di Montecitorio 121, 00186 ROME, tel. 0039-06696771 (switchboard), email: garante@gpdp.it, pec: protocollo@pec.gpdp.it).